

Harvard Historical Commission Meeting Minutes
May 3, 2011 7:30 pm
Old Library

Members present: Doug Coots, Chris Cutler, Jonathan Feist, Rudy Minar, Roseanne Saalfield, Ken Swanton, Jared Wollaston.

Members absent: John Martin, Rhonda Sprague.

Meeting called to order at 7:31 pm.

Minutes of the April 6, 2011 meeting were reviewed and unanimously approved.

Discussion: make sure people buying in the Historical District know what is required of owners. Make sure that brokers are getting this information out to buyers.

Shaker Burial Ground:

- Letter received from the Cemetery Commission in which they stated that they will not expend the funds received from CPC.
- Roseanne said she has spoken to Tim Bragan to try and find a way to move along the process of preserving the markers.

Town Hall: Doug Coots reported that the preservation architect has begun the inspection and he expects a report within a couple of weeks and a final draft in a month.

Application 25 Fairbanks Street ;Owners Alana and Aron Clarke: The work which involves adding a porch railing and adding a column to improve structural support on the second floor was Moved, seconded and voted a Substantial Change. Commission members requested that the applicant supply a list of abutters and contact the building inspector concerning railings.

Prospective buyer 14 Cross Street: Asked the commission what would be involved in respect to District requirements if they were to add build an addition or possibly tear down. Members gave a general overview of requirements, but stated that more details of proposed plans would be needed for more specific requirements.

Nominating Committee: Brief discussion of redefining the committee, but decided to discuss further when Rhonda Sprague is present.

Public Relations: Discussed the need to keep HHC and its projects in the public eye. Members were asked to think of possible ways to do this and for a single member to make PR a priority.

HHC Retreat: Members asked to propose ideas for discussion at a retreat.

- What would be the priorities?
- What is our role in design review?
- Invite speakers to educate us on various areas of historic preservation.
- Educate members on new methods, materials and design in building and renovation.

Historic Plaques:

- Rudy Minar handed out draft of preliminary considerations for a Plaque Program.
- Discuss at next meeting.

Historic House Survey: Chris Cutler expressed interest in pursuing this.

Meeting was adjourned at 9:18 p.m.

Respectfully submitted,

Chris Cutler